

**WILTON-LYNDEBOROUGH COOPERATIVE
SCHOOL BOARD MEETING
Tuesday, September 13, 2016
Florence Rideout Elementary School-Library
6:30 p.m.**

Present: *Geoff Brock, Harry Dailey, Matt Ballou, Jim Button, Mark Legere, Joyce Fisk, Carol LeBlanc, Alex LoVerme arrived at 6:32pm, and Charlie Post via telephone at 6:32pm.*

Superintendent Bryan Lane, Business Administrator Lise Tucker, Director of Student Support Services Betty Moore, and Clerk Kristina Fowler

I. CALL TO ORDER

Chairman Brock called the meeting to order at 6:30pm.

• MOMENT OF SILENCE

A moment of silence was held for the passing of Linda Buttrick, a teacher who taught within the school district for many years and retired in 2015.

II. ADJUSTMENTS TO THE AGENDA

Superintendent Lane notified the Board of a letter received from Linda Cordileone, WLCTA president, and will be addressed under correspondence.

III. PUBLIC COMMENTS

There were no public comments to report.

IV. BOARD CORRESPONDENCE

i. Superintendent's Report

Superintendent Lane reviewed his report with the Board going over the opening of school which went well. He attended the NHSAA meeting (he will attend these monthly) the Commissioner spoke on the Every Student Succeeds Act and the SAT pieces which will come shortly. At the boys' soccer game he attended, there were two incidents of head to head collisions. All protocols are being followed and he has asked the Athletic Director, Mr. Miller, to look into having an athletic trainer. Seniors visited the first graders at FRES and gave them "class of 2028" tee-shirts. He and Ms. Tucker attended the Budget Committee meeting and he summarized that the committee chose not to make a recommendation around the teacher contract other than we come to them with a responsible contract. We discussed the budget as a whole at length, with increases expected of \$400,000. Members of the committee discussed maybe making recommendations to cut staff but they chose not to make any recommendations. His goal is to be transparent and clear.

ii. Call for NHSBA Resolutions

Superintendent Lane explained that he included this in case the Board may have a resolution for consideration and referred them to the NHSBA website to view other resolutions and he gave an example.

iii. Business Administrator's Report

iv. Principals' Reports

v. Director of Student Support Services' Report

vi. Director of Technology's Report

The reports have been reviewed by the Board.

Referring to the Technology Report, Mr. Dailey asked if any deficiencies were discovered in which Superintendent Lane replied at LCS the structure is not set up in a manner that is beneficial but this is the only place and it is not a priority at this time.

Chairman Brock questioned if NHSBA resolutions should be added to the next Board agenda, getting some yes responses it will be added back.

Chairman Brock noted he did get an email from WLCTA president, Linda Cordileone and we now have a formal letter indicating the Union would like to begin the process; the next step would be to charge the Negotiations Committee. A meeting after this meeting will be held for initial direction, set up and time frame. Per Superintendent Lane, this can be held in a non-public or non-meeting session.

V. FINAL FUND BALANCE

Ms. Tucker reviewed the 15-16 general fund expenditures and general fund revenue sheets. She noted revenue increases in preschool tuition and e-rate technology funding, and CAT aid were adjusted, decreases in vocational transportation aid and extended day anticipated tuition were down, transfers of capital reserve funds of \$164,200 for items such as the roof and upgrades to the HVAC controls. On the expenditure side, there are some additional expenses in salaries, accruals and buyouts and savings with benefits, and in fuel and operating supplies which brought the sub total of expenditures to \$142,835, if you take into consideration food service at \$28,088 and cap reserve expenditures of \$164,200 that offsets the revenue for a grand total of \$49,452. Subtract \$205,850.87 (grand total revenue sheet) from \$49,452.91 (grand total general fund expenditure sheet) add \$14,595.73 (prior year encumbrances not use) equals the end of year fund balance of \$170,994.

VI. FINANCIAL FORECAST 2016-17

Ms. Tucker reported that so far we are encumbering all expenses and looking at payroll and benefits and what we are saving on fuel, based on current bids and expenditures we are projecting \$58,468 in expenditures and in revenue \$4,483, although it is still early. We are projecting a bit of a decline in CAT aid and anticipating more in e-rate and tuition for preschool and extended K. Currently there is a fund balance of \$62,954.

Mr. Dailey noted he wanted to be sure the Board was updated on a regular basis and Superintendent Lane responded that we are meeting on a biweekly basis and will continue to have conversations and will keep looking at these numbers.

VII. SALARY COMPARISONS

Superintendent Lane reviewed that he updated this document and added Lin-Wood, Gorham, Moultonborough, as you wanted some similar in size although you had requested Conval, it is listed on the NH PERLB site but is not current. We have requested it from them but have not heard back.

Mr. Post questioned if he felt the shortfall affected the retention and hiring of qualified teachers and Superintendent Lane responded with hiring, in the short time he has been here we have lost two teachers. Mr. Post also mentioned that Keene has a program where they pay down student loans and can get some information to the Superintendent for review.

VIII. CONSENT AGENDA

a. Reports

i. Donations

ii. Transfer

The reports have been reviewed by the Board.

Ms. Tucker reviewed the three transfers (\$8,000-reallocate SPED summer contracted services to reading contracted services, \$29,896-reallocate funds from LCS LPN to WLC student service for MS

extended Health Program and additional time for LCS nurse, \$10,000- reallocate SPED teacher stipends to replace building coordinator tasks). Superintendent Lane reviewed the donations (school supplies-Pastor, Jared Vitello, Good News Bible Church, school supplies-Ms. Stella Abbot, Science lab table- Mr. Dave Weir)

Mr. Dailey questioned if the building coordinator got a \$10,000 stipend and Ms. Tucker replied no, since the position had been cut it was put in the budget to take on those tasks.

Chairman Brock questioned Ms. Tucker if the transfer for \$29,896 was voted on by the Board and she replied yes.

Further clarification was asked for regarding the transfer for \$8,000 which was provided by Ms. Moore indicating that yes additional services were needed.

A non-public session will be held to discuss the \$10,000 transfer.

A MOTION was made by Mr. Dailey and SECONDED by Ms. Fisk to approve two of the three transfers, the one for \$8,000 and the one for \$29,000.

Voting: Roll Call Vote

Harry Dailey	Aye	
Matt Ballou	Aye	
Mark Legere	Aye	
James Button	Aye	
Joyce Fisk	Aye	
Carol LeBlanc	Aye	
Charlie Post	Aye	via telephone
Alex LoVerme	Aye	

All aye; motion carried unanimously.

IX. ACTION ITEMS

a. Approve Minutes of Previous Meeting

A MOTION was made by Mr. Dailey and SECONDED by Ms. LeBlanc to approve the minutes from August 23, 2016 as written.

Voting: Roll Call Vote

Harry Dailey	Aye	
Matt Ballou	Aye	
Mark Legere	Aye	
James Button	Abstain	
Joyce Fisk	Aye	
Carol LeBlanc	Aye	
Charlie Post	Abstain	via telephone
Alex LoVerme	Aye	

Six ayes and two abstentions; motion carried.

• SNOW PLOWING

Mr. Button reviewed the status of the situation and the last suggestion had been that a joint meeting be held to come up with a fair and equitable way to solve it.

A short discussion was had.

154 *A MOTION was made by Mr. Dailey and SECONDED by Mr. LoVerme to authorize the Facilities*
155 *Committee to create an event to meet with the Superintendent and town administrators from*
156 *Lyndeborough and Wilton.*

157
158 Mr. Dailey added, "With the understanding, it has to come back to the Board; it does not give any
159 authorization to make decisions."

160
161 *Voting:Roll Call Vote*

162	Harry Dailey	Aye	
163	Matt Ballou	Aye	
164	Mark Legere	Aye	
165	James Button	Aye	
166	Joyce Fisk	Aye	
167	Carol LeBlanc	Aye	
168	Charlie Post	Aye	via telephone
169	Alex LoVerme	Aye	

170 *All aye; motion carried unanimously.*

171
172 **X. COMMITTEE REPORTS**

173 **i. Budget Committee Liaison**

174 Mr. Dailey reported they feel we have had a good process in place with the joint meetings and everyone
175 knows what is going on, on both sides of the table and they will have meetings in between. They are
176 comfortable with the way we have done things over the past few years with presenting.

177
178 **ii. Elementary Building Renovation Committee**

179 Mr. Dailey reported we are still down to the last two issues with tile and probably at the end of this
180 month we can replace the dead trees and then should be "pretty much done."

181
182 **XI. RESIGNATIONS / APPOINTMENTS / LEAVES**

183 There were none to report.

184
185 **XII. PUBLIC COMMENTS**

186 Mr. Barry Kemmerer, parent, questioned how many classes require students to buy their own text
187 books. He referred to one that he knows of being charged over \$100 for English 101 taught by Ms.
188 Daly.

189 Ms. Moore noted it could be for a college course, running start.

190 Superintendent Lane responded that he will look into this and provide information back to the parent
191 and to the Board.

192
193
194 Mr. Dailey would like to add graduation credits and rates to a future agenda.

195
196
197 **XIII. NON-PUBLIC SESSION RSA 91-A: 3 II (A)**

198 *A MOTION was made by Mr. Dailey and SECONDED by Mr. LoVerme to enter Non-Public Session to*
199 *discuss personnel and negotiations RSA 91-A: 3 II (A) at 7:31pm.*

200 *Voting:Roll Call Vote*

201	Harry Dailey	Aye
202	Matt Ballou	Aye
203	Mark Legere	Aye
204	James Button	Aye

205 Joyce Fisk Aye
206 Carol LeBlanc Aye
207 Charlie Post Aye via telephone
208 Alex LoVerme Aye

209 *All aye; motion carried unanimously.*

210

211 **RETURN TO PUBLIC SESSION**

212 The Board entered public session at 8:35pm.

213

214 *A MOTION was made to seal the non-public session minutes for 50 years by Mr. Dailey and*
215 *SECONDED by Mr. LoVerme.*

216 *Voting: Roll Call Vote*

217 Harry Dailey Aye
218 Matt Ballou Aye
219 Mark Legere Aye
220 James Button Aye
221 Joyce Fisk Aye
222 Carol LeBlanc Aye
223 Charlie Post Aye via telephone
224 Alex LoVerme Aye

225 *All aye; motion carried unanimously.*

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227 **XIV. ADJOURNMENT**

228 *A MOTION was made by Mr. Dailey and SECONDED by Mr. LoVerme to adjourn the Board meeting*
229 *at 8:35pm.*

230 *Voting: Roll Call Vote*

231 Harry Dailey Aye
232 Matt Ballou Aye
233 Mark Legere Aye
234 James Button Aye
235 Joyce Fisk Aye
236 Carol LeBlanc Aye
237 Charlie Post Aye via telephone
238 Alex LoVerme Aye

239 *All aye; motion carried unanimously.*

240

241 *Respectfully submitted,*

242 *Kristina Fowler*

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